



MUMBAI METRO RAIL CORPORATION LIMITED

(A JV company of Govt. of India and Govt. of Maharashtra)

MMRC Office Building, Bandra-Kurla Complex, Bandra (E), Mumbai- 400 051.

MMRC e-Tendering portal: www.tenderwizard.com/MMRC

Website: www.mmrc.com

INVITATION OF REQUEST FOR PROPOSAL (RFP)

Digitally Signed & unconditional online offers are invited from Architectural Consultants who have carried out work of similar type and magnitude and fulfilling conditions as under:

1. Details of tender :

Tender No	No.MMRC/ML-3/Ramp/Unit-19/Arch/RFP/2018 dt. 27/07/2018
Name of Work	Architectural consultancy for construction of permanent staff quarters & stable of Aarey department affected in Mumbai Metro Line-3 project
(a) Type of Tender	Open
(b) Type of Contract	Lumpsum rate
(c) Registration requirement	Valid registration as Architect from Institution of Architects, New Delhi or equivalent
(d) Block cost of construction	Rs. 5 Cr approximately (Civil & Electrical)
(e) Completion Period	9 Months (2 Month Pre-execution & 7 Months During execution)
(f) Earnest Money	Rs. 5,000/- through RTGS/NEFT mode using the System Generated challan
(g) Cost of Tender document	Rs. 2,000/- (Tender fee) + Rs. 360/- (18 % GST), (both non refundable) using online payment gateway i.e. Debit Card/Credit Card/Net-Banking
(h) Performance Bank Guarantee	Nil
(i) Retention Money / Security Deposit	Nil
(j) Officer:	The Chief Project Manager-5 , 4 th Floor, NaMTTRI Building, Plot No. R-13, E-Block, Bandra Kurla Complex, Bandra (East), Mumbai - 400 051, e-mail: Charuhas.Jadhav@mmrc.com
(k) E-Tendering Web Site	E-tendering site: www.tenderwizard.com/MMRC Help: Please contact Tender wizard helpdesk at 011-49424365, India Contact Timings: 09.00 Hrs to 20.00 Hrs (GMT + 5.30) or Cell No.: 7666563870/8013426317

2. Online E-Tender Schedule :

Date of Uploading of NIT & Other Tender Documents (Online Publishing date)	01/08/2018 at 14.00 Hrs
Documents download/Sell start date (Online)	01/08/2018 at 14.01 Hrs
Document download/Sell end date (Online)	13/08/2018 at 13.00 Hrs
Bid submission Last date (Online)	13/08/2018 at 18.00 Hrs
Bid Opening date & Time (Online)	14/08/2018 at 10.00 Hrs

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3. To be eligible the Consultants should fulfill the following criteria:
 - i. The applicant entity should have valid registration as Architect from Institution of Architects, New Delhi or equivalent;
 - ii. The entity must have completed Architectural consultancy and liasioning work of at least two such types of works in Mumbai in last 5 financial years;
 - iii. The entity should have overall experience of minimum 10 years in above business;
 4. Certificate of satisfactory completion of similar works issued by competent officer as well as works being performed shall be uploaded online.
 5. Bidders should have valid class 3 Digital Signature Certificate (DSC) obtained from any Certifying Authorities empanelled by Controller of Certifying Authorities India. In case of requirement of DSC, Bidders should go to the same e-tender www.tenderwizard.com/MMRC portal right hand side and follow the procedure mentioned in the document Procedure for Digital Certificate or may contact Tender Wizard helpdesk contact numbers given above.
 6. Tenderer who are participating in e-tendering for the first time shall have to obtain a User ID & password from the above mentioned portal after filling the registration form on the home page.
 7. Validity period of the offer of the tenderer will be 120 days from the date of submission of the financial bid of the e-Tender.
 8. The lowest tenderer will have to submit the rate analysis of all major items if called for.
 9. Bidder should upload scanned attested photocopies of all documents on above mentioned official e-Tendering portal & produce in original on request by MMRC at any stage from e-Tender opening.
 10. Awarded tenderer shall have to submit signed copy of tender manually to the department.
 11. MMRC reserves the right to verify financial transaction of contractor in his Bank / Financial Institutions. Contractor should give authority to that effect along with his accounts number and Bank/ Financial institution name & address. Any changes / modification may be communicated to MMRC immediately.
 12. If there is any amendment in the tender the same shall be published on following MMRC's official e-Tender portals / website :
MMRC e-Tendering Portal: www.tenderwizard.com/MMRC
MMRC Website: www.mmrc.com
 13. No Joint Ventures shall be allowed.
 14. Right to reject any or all offers without assigning any reason thereof is reserved by MMRC.

Date: 27/07/2018
Place: Mumbai
No.MMRC/ML-3/Ramp/Unit-19/Arch/RFP/2018

Sd/-
Chief Project Manager,
MMRC

GENERAL

INSTRUCTIONS TO BIDDERS (ITB)

All bidders must note that this being E-tender, bids received only through online on E-tendering portal www.tenderwizard.com/MMRC shall be considered as an offer. **Any bid submitted in paper form will not be received and opened and shall be summarily rejected.**

Procedure for submission of E-tender by bidder :

Interested bidders who wish to participate should visit website www.tenderwizard.com/MMRC which is the ONLY website for bidding their offer. Further, the procedure is as follows:

1. Register your company in website www.tenderwizard.com/MMRC for obtaining a Login ID and Password (after paying necessary registration charges). This is one time annual payment and applicable for bidding other tenders also.
2. Using the login ID, password and digital signature, enter the tender portal to purchase the tender document.
3. Pay processing fees and tender cost through e-payment gateway.
4. With the payment of processing fee and tender cost, the bidder can download the 'Technical bid' (Microsoft Excel file 'Technicalbid.xls') and 'Financial bid' (Microsoft Excel file 'Financialbid.xls') by clicking on the link "Show Form".
5. Download the 'Technical bid' and 'Financial bid' and save them without changing the file name. Fill up your quotations, save them. Then upload the 'Technical bid' and 'Financial bid' in appropriate links.
6. Attach supporting documents first in "Document Library". Then attach them by selecting in particular tender.
7. Submit your tender. You will receive a system generated "Acknowledgement Copy" of tender submission.
8. Bidder can change quoted rates any time before of closing date & time.

Bidder must submit the offer before the online closing date & time. The website will automatically stop accepting the offer after online closing date and time.

Bidder manual & system requirement is available on website www.tenderwizard.com/MMRC for necessary help.