

**MINUTES OF PRE-BID MEETING OF E TENDERING OF CANTEEN**

**Description of Work** : Providing catering Services and management of canteen for MMRCL staff having strength around 350 employees.  
**NIT No.** : MMRCL/Admin/canteen/E-Tender/2020-21  
**Tender publish date** : 4<sup>th</sup> Jan 2021  
**Pre-Bid meeting date** : 8<sup>th</sup> Jan 2021  
**Time & Venue of meeting:** 8<sup>th</sup> Floor, Hallmark plaza Bldg., Sant Dyaneshwar Marg, Bandra East, Mumbai-400 051 at 11.00 am in the presence of Mr. Avinash Patil, Officer on Special Duty (Admin).

The following are the queries raised by the bidders and MMRCL remarks are detailed as below:

Sr. No.	Name of the Tenderer	Queries/suggestions	MMRCL Remarks
1.	Mr. Satyavan Shendekar, Cheftalk Food & Hospitality Services Pvt. Ltd.	Query: Whether Breakfast/snacks /Tea/Coffee preparation is allowed or not in MMRCL pantry.	As per T&C, no gas cooking facility shall be provided to prepare food. Electric usage may be considered, and caterers has to use his own equipment for preparation.
2.	Mr. Satyavan Shendekar, Cheftalk Food & Hospitality Services Pvt. Ltd.	Query: Utensils apart from those mentioned in schedule-A will be provided (if so, list of the same may be given.	Utensils other than Schedule A shall not be provided. The Caterer shall have to make available the required utensils at his own cost.
3.	Mr. Satyavan Shendekar, Cheftalk Food & Hospitality Services Pvt. Ltd.	Query: whether Coupon bifurcation will be in denomination or according to Breakfast/Lunch/snacks.	Coupon Bifurcation should be strictly in denomination of Rs. 5, Rs.7, Rs.40 & Rs.50 or in adjustable numbers.
5.	Mr. Satyavan Shendekar, Cheftalk Food & Hospitality Services Pvt. Ltd.	Query: Cleaning of canteen area is a responsibility of Housekeeping or canteen vendor.	Cleaning of Cafeteria will be done by Housekeeping wisely twice in a day. However, cleaning of tables & chairs, utensils and pantry area as and when required shall be the responsibility of the vendor.
6.	Mr. Satyavan Shendekar, Cheftalk Food & Hospitality Services Pvt. Ltd.	Query: whether Govt. of India or Govt. of Maharashtra compliance will be applicable.	As per T&C No.4, prevailing labour & other related laws laid down by GOI & GOM will be applicable from time to time.
7.	Mr. Naresh Alva, Manoj Caterer	Query: whether EMD is exempted or not, if MSME certificate is submitted.	Yes, if valid certificate is submitted.

  
**Officer on Special Duty (Admin)**  
 13.1.2021